

University of Mumbai



Formation of Advisory Committee
to look into the matter relating to
reservation as well as other
Educational Programme for SC/ST.

No. Special Cell/ ICC/2018-19/05

Date - 14th June, 2018

CIRCULAR -

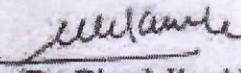
Attention of the Heads / Directors of the University Departments/Centres and Principals/Directors of the Affiliated Colleges/Conducted Colleges (Aided and Unaided) in Humanities, Commerce & Management, Science & Technology and Inter-disciplinary, the Deputy Registrar, (UG, PG & Thesis Section), Deputy Registrar, Affiliation Section is invited that as suggested by the University Grants Commission, vide letter NO.F.2-1/88 (SCT) dated 26th March, 1998 (Copy Enclosed) to constitute an Advisory Committee under the Chairmanship of the Head Director/Principal be set up /form in the Department /Centres / Colleges to look into the matter relating to reservation as well as other Educational Programme for Scheduled Castes, Scheduled Tribes.

The Committee should meet at least once in a quarter and more frequently according to the need. There is a need for this committee to meet after the admission process is completed but before the admission is closed to take stock of the fulfillment of the reservation and to take corrective steps in time before admission is closed. The Committee should be made effective by including in it members of the teaching staff of the University/College who belong to Scheduled Castes, Scheduled Tribes and who have been taking interest in the educational reservation and educational progress of the SC/ST, and also been taking interest in the welfare of the backward classes.

They are further requested to constitute an Advisory Committee and implement other educational programme as per UGC letter dated 26th March, 1998 and communicate to the University the action taken in this behalf.


The circular alongwith enclosure of the above UGC letter is uploaded on the University website www.mu.ac.in.

Place - Mumbai.
Date - 14th June, 2018


(Dr. Dinesh Kamble)
I/C Registrar

To,
The Heads / Directors of the University Departments/Centres and Principals/Directors of the Affiliated Colleges/Conducted Colleges (Aided and Unaided) in Humanities, Commerce & Management, Science & Technology and Inter-disciplinary, the Deputy Registrar, (UG, PG & Thesis Section), Deputy Registrar, Affiliation Section for information and necessary action.




(Dr. Dinesh Kamble)
I/C Registrar

Encl:

Prof. S. K. KHANNA
Secretary,
Du.No.F.2-1/88 (SCT)

University Grants Commission,
Bahadurshah Zafar Marg,
NEW DELHI - 110002.
26th March, 1998.

Dear Sir,

As you are aware policies and programmes for providing facilities to Scheduled Castes / Tribes in Universities and colleges have been laid down by the Govt. of India and UGC respectively. With this in view the University Grants Commission has also set up Cells in most of the Universities for strengthening the implementation machinery for monitoring evaluation and Planning of the policies of the Govt. of India as also the programmes of the UGC. UGC provides 100% assistance for such Cells as per norms laid down in this regard.

It is extremely important that policies and programmes for SCs/STs are implemented effectively and for this purpose the Commission requests the university to appoint a Standing Committee under the Chairmanship of the Vice-Chancellor of the University and including 2-3 Professors, 3-5 Principals in the case of affiliating University, 1-2 Readers, 1-2 Lecturers, a representative of the State Government with the Deputy Registrar in-charge of SC/ST Cell as Member-Secretary. Wherever such cell has not been established a. far another appropriate officer may work as the Member Secretary of the Committee.

As far as possible there should be adequate representation of SCs / STs on this Committee.

The terms of reference of the Committee would broadly state to (i) monitoring, evaluation and planning measures for ensuring effective implementation of the Policies and programmes of the Govt. of India, UGC and State Govt. in respect of SC/ST and (ii) to suggest follow up measures for achieving the objectives and targets laid down by the Govt. of India, UGC and State Govt. in this regard.

The Committee meets at least two times a year and the report of the Committee is considered by the appropriate university authority.

Contd....2/-

The report of the Committee alongwith the action taken by the University may then be sent to the UGC, Govt. of India and to the State Govt. (in the case of State University).

A similar mechanism may also be instituted at the college level where a Committee under the Chairmanship of the Principal monitors the implementation of such programs / Policies. The Committee at the University level will also consider the reports made available by the colleges.

The Deputy Registrar of the SC/ST Cell may be designated as the Liaison Officer for programmes of policies relating to SCs / STs. Universities where such Cells have not yet been established so far may depute any other appropriate officer for this purpose. The name of the Liaison Officer may be communicated to the UGC.

The Universities having Cells on SCs / STs are also requested to kindly take appropriate measures to activate the Cells in the light of the guidelines of the UGC so as to enable them to function as powerful instruments for ensuring effective implementation, monitoring, evaluating and follow up measures in respect of SC/ST Programmes.

The UGC will be glad to consider the proposal of any university where such Cells have not been set up so are

The receipt of this letter may kindly be acknowledged.

Thanking you,

Yours faithfully,
Sd/-
(S.K. KHANNA)

University of Mumbai
No. SW/9/of 2019

Dr. Sunil Patil
I/c Director



Department of Students' Development
Vidyapeeth Vidyarthi Bhavan,
'B' Road, Churchgate,
Mumbai - 400 020
Tel. No.- 2204 28 59

CIRCULAR:

Subject: Online Applications are Invited from the Affiliated Colleges / Recognized Institutes and University Departments for the Financial Assistants to the Students under the Various Schemes Run by the Department of Students' Development, University of Mumbai for the Academic Year 2019-20.

Sir/Madam,

I am directed to inform your goodself that the Department of Students' Development implements the various schemes for the benefit of the students studying in the Affiliated Colleges/Recognized Institutes and University Departments.

In this regard, **online Applications** are invited from Principals/Directors of the Affiliated Colleges/Recognized Institutes and Heads of University Departments for the Financial Assistance to the Students under the following schemes implement by the Department of Students' Development for the academic year 2019-20.

Online applications are invited for the following schemes:

Schemes for Students of Affiliated Colleges and Recognized Institutes		Schemes for Students of University Departments	
1.	Book Bank Scheme for SC/ST/DT/NT Students of Colleges/Recognized Institutes affiliated to University of Mumbai	1.	Book Bank Scheme for SC/ST/DT/NT Students of University Departments
2.	Financial Assistance to Needy and Financially Backward Class Students of Colleges/Recognized Institutes affiliated to University of Mumbai	2.	Financial Assistance to Needy and Financially Backward Class Students of University Departments
3.	Financial Assistance to ST Students of Colleges/Recognized Institutes affiliated to University of Mumbai	3.	Financial Assistance to SC/ST/DT/NT Students of University Departments

The Principals/Directors of Colleges/Recognized Institutions affiliated to University of Mumbai and Heads of University Departments are requested to apply online on the link www.unimumbaidsd.com and submit hard copies of documents (as given below) on or before **October 31, 2019** to the Director, Department of Students' Development, University of Mumbai, 1st Floor, Vidyapeeth Vidyarthi Bhavan, "B" Road, Churchgate, Mumbai-400 020.

Though the process of application is online, it is mandatory to submit hardcopies of required documents for every scheme to the office of Director, Department of Students' Development. The online application without submission of hardcopies will not be considered for benefit of the scheme.

The Principals/Directors of Colleges/Recognized Institutions affiliated to the University of Mumbai and Heads of University Departments are also requested to give wide publicity to this circular among their students.

The incomplete form/s will not be accepted under any circumstances.

For any technical problem occurred during online submission, communicate on email support@unimumbaidsd.com or on the mobile number **9326957756**.

Read the instructions given below carefully.

Place: Mumbai - 400 020

Date: June 18, 2019



Dr. Sunil Patil
I/c Director, DSD

Copy for information and necessary action to:
The Principals/Directors of Colleges/Recognized Institutions affiliated to the University of Mumbai and Heads of University Departments

Book Bank Scheme
for SC/ST/DT/NT Students of
1) Affiliated Colleges/Recognized Institutes
2) University Departments

Academic Year: 2019-20

INSTRUCTIONS

- The Book Bank Scheme is introduced for SC/ST/DT/NT students of Colleges /Recognized Institutes affiliated to University of Mumbai and University Departments.
- Any College/Recognized Institute affiliated to University of Mumbai and University Department is eligible to apply for the scheme.
- The interested College/Recognized Institute/University Department can apply online to the Director, Department of Students' Development, University of Mumbai and submit hardcopies of following documents to the office of Director, Department of Students' Development, University of Mumbai, 1st Floor, Vidyapeeth Vidyarthi Bhavan, "B" Road, Churchgate, Mumbai on or before October 31, 2019.
- It is also the responsibility of the Principal/Director/Head of the College/Recognized Institute/University Department to submit the hardcopies of following documents before the last date. The late submission of documents will not be accepted under any circumstances.
- Though the process of application is online, it is mandatory to submit hardcopies of required documents of the scheme to the office of Director, Department of Students' Development. The online application without submission of hardcopies will not be considered for benefit of the scheme.
- The Department of Students' Development will scrutinize the applications (online and hardcopies) received from different Colleges/Recognized Institutes/University Departments and place before the Advisory Committee constituted by the Hon'ble Vice-Chancellor for various Student Welfare Schemes. The Advisory Committee has right to approve or disapprove the scrutinized applications.
(Note: It has been resolved that 80% amount of the available/budgeted fund will be utilized for affiliated Colleges/Recognized Institutes and 20% amount of the available/budgeted fund will be utilized for University Departments)
- The synopsis of approved applications and sanction amount will be sent to Finance and Accounts Officer, University of Mumbai.
- The Finance and Accounts Officer will transfer the sanctioned amount in the Bank Account of the College/Recognized Institute/University Department.
- The list of approved applications and sanctioned amount will be displayed on the website of University of Mumbai or on the link www.unimumbaidsd.com

- Every College/Recognized Institute/University Department should constitute the **Book Bank Scheme Committee** to monitor the process of Application and Utilization of the Book Bank Scheme. The constitution of Book Bank Scheme Committee is as follows-

Principal	Chairman
Senior Faculty (SC/ST Category)	Member
Senior Faculty (DT/NT Category)	Member
Senior Faculty (Female preferably from SC/ST/DT/NT Category)	Member
President of Students' Council OR Students Representative	Member
General Secretary of Students' Council OR Students Representative	Member
Librarian (for Colleges/Recognized Institutes)/ Senior Faculty (for University Departments)	Member Secretary

Note: Principal/Director/Head should nominate any one faculty mentioned above as Convener of the Committee

- It is the responsibility of Librarian (for Colleges/Recognized Institutes) / Senior Faculty (for University Departments) and Principal/Director/Head to follow the suggestions and guidelines given by the Book Bank Scheme Committee time to time.
- The College/Recognized Institute/University Department should utilize the sanctioned amount only for Book Bank Scheme.
- If the sanctioned amount is less than 10,000/- then College/Recognized Institute/University Department should utilize the total amount for purchase of books only.
- If the sanctioned amount is more than 10,000/- the College/Recognized Institute/University Department should utilize the 60% amount for purchase of books, 20% amount for counselling sessions and honorarium, 10% for purchase of specific reference books and 10% for purchase of bookshelves.
- It is the responsibility of Principal/Director/Head to give wide publicity to the Book Bank Scheme among the students of their College/Recognized Institute/University Department through the use of various medium such as Prospectus, Website, Notices, Banners, Screen Display, Announcement, Counselling, Orientation, etc.
- The books purchased from the grant received under Book Bank Scheme should be stamped with '**Book Purchased under Book Bank Scheme of Department of Students' Development, University of Mumbai for the Academic Year: 2019-20**'.
- The specific area or rack of the Library (for Colleges/Recognized Institutes) or Departmental Library (for University Department) should be earmarked for the books purchased under the Book Bank Scheme of Department of Students' Development, University of Mumbai.
- College/Recognized Institute/University Department should make available all books purchased under Book Bank Scheme for SC/ST/DT/NT students at free of cost. College/Recognized Institute/University Department should not take any amount from the students for utilization of the scheme. If any College/Recognized Institute/University/Department demands money from students for Book Bank Scheme then strict action will be taken against the College/Recognized Institute/University Department.
- The Books and Materials purchased under Book Bank Scheme will be considered as the property of University and Principal/Director/Head and Director, Department of Students' Development, University of Mumbai will be the trustee of this property.

- The Director, Department of Students' Development reserves the right to nominate the committee to check the utilization of the Book Bank Scheme by visiting the College/Recognized Institute/University Department without prior intimation. He/She also has right to visit personally to College/Recognized Institute/University Department to check the utilization of Book Bank Scheme at any time without prior intimation.
- The Principal/Director/Head should submit Utilization Report (As per given format), Utilization Certificate (As per given format) and Audited Statement to the Office of Director, Department of Students' Development, University of Mumbai (Address: Department of Students' Development, 1st Floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai – 400 020 on or before March 31 of the Academic Year.
- The Librarian (for Colleges/Recognized Institutes) / Senior Faculty (for University Departments) of College/Recognized Institute/University Department is allowed to dispose/discard the outdated books/materials from Dead Stock with prior permission of Principal/Director/Head, Book Bank Scheme Committee and Director, Department of Students' Development, University of Mumbai. In such case College/Recognized Institute/University Department should keep two specimen copies of the concerned book/s in the Archive of the Library (for Colleges/Recognized Institutes) / Departmental Library (for University Departments).

Book Bank Scheme
for SC/ST/DT/NT Students of
1) Affiliated Colleges/Recognized Institutes
2) University Departments

Academic Year: 2019-20

Documents Required

1. Printout of Online Application Form with Signature of Principal /Director/Head of College/Recognized Institute/University Department
2. Printout of Online Mandate Form with Signature of Principal /Director/Head of College/Recognized Institute/University Department
3. Utilization Report of Academic Year 2018-19
(for the college/institute/department received the assistance in the academic year 2018-19)
4. Utilization Certificate of Academic Year 2018-19
(for the college/institute/department received the assistance in the academic year 2018-19)
5. Audited Statement of Academic Year 2018-19
(for the college/institute/department received the assistance in the academic year 2018-19)



Financial Assistance to Needy and Financially Backward Class Students of

1) Affiliated Colleges/Recognized Institutes

2) University Departments

Academic Year: 2019-20

INSTRUCTIONS

- The scheme is introduced only for needy and financially backward class students of Colleges/Recognized Institutes affiliated to University of Mumbai and Departments of University of Mumbai.
- Each College/Recognized Institute affiliated to University of Mumbai and University Department has to recommend **only 5 Students having good academic record, annual income not more than Rs. 1,00,000/- and age not more than 25 years** (As on September 30, 2019) to the Director, Department of Students' Development, University of Mumbai through online process and submit hardcopies of following documents to the office of Director, Department of Students' Development, University of Mumbai, 1st Floor, Vidyapeeth Vidyarthi Bhavan, "B" Road, Churchgate, Mumbai on or before October 31, 2019.
- It is also the responsibility of the Principal/Director/Head of the College/Recognized Institute/University Department to submit the hardcopies of following documents before the last date. The late submission of documents will not be accepted under any circumstances.
- Though the process of application is online, it is mandatory to submit hardcopies of required documents of the scheme to the office of Director, Department of Students' Development. The online application without submission of hardcopies will not be considered for benefit of the scheme.
- It is the responsibility of the Principal/Director/Head of the College/Recognized Institute/University Department to shortlist 5 eligible students and submit their application online before the last date.
- The Department of Students' Development will scrutinize the applications received from different Colleges/Recognized Institutes/University Departments and place before the Advisory Committee constituted by the Hon'ble Vice-Chancellor for various Student Welfare Schemes. The Advisory Committee has right to approve or disapprove the scrutinized applications.
- The synopsis of approved applications and sanction amount will be sent to Finance and Accounts Officer, University of Mumbai.
- The Finance and Accounts Officer will transfer the sanctioned amount to the Bank Account of the student.
- The list of approved applications and sanctioned amount will be displayed on the website of University of Mumbai or on the link www.unimumbaidsd.com
- It is the responsibility of the Principal/Director/Head of the College/Recognized Institute/University Department to give wide publicity to the scheme among their students through use of various medium such as Prospectus, Website, Notices, Banners, Screen Display, Announcement, Counselling, Orientation, etc.
- The student must use the financial assistance for payment of his/her Admission.

**Financial Assistance to
Needy and Financially Backward Class Students of**

1) Affiliated Colleges/Recognized Institutes

2) University Departments

Academic Year: 2019-20

Documents Required

- Printout of Online Application Form with Signature of Principal /Director/Head of College/Recognized Institute/University Department
- Identity Card of the Student Issued by College/Recognized Institute/University Department (One Attested Photocopy)
- Income Certificate of the Student (One Attested Photocopy)
- Leaving Certificate of the Student (One Attested Photocopy)
- SSC Passing Certificate of the Student (One Attested Photocopy)
- SSC Marksheet (One Attested Photocopy)
- HSC Marksheet (One Attested Photocopy)
- UG Semester-I Marksheet (One Attested Photocopy)
- UG Semester-II Marksheet (One Attested Photocopy) (If Applicable)
- UG Semester-III Marksheet (One Attested Photocopy) (If Applicable)
- UG Semester-IV Marksheet (One Attested Photocopy) (If Applicable)
- UG Semester-V Marksheet (One Attested Photocopy) (If Applicable)
- UG Semester-VI Marksheet (One Attested Photocopy) (If Applicable)
- UG Semester-VII Marksheet (One Attested Photocopy) (If Applicable)
- UG Semester-VIII Marksheet (One Attested Photocopy) (If Applicable)
- PG Semester-I Marksheet (One Attested Photocopy) (If Applicable)
- PG Semester-II Marksheet (One Attested Photocopy) (If Applicable)
- PG Semester-III Marksheet (One Attested Photocopy) (If Applicable)
- PG Semester-IV Marksheet (One Attested Photocopy) (If Applicable)
- M.Phil. Marksheet (One Attested Photocopy) (If Applicable)
- AADHAR Card of the Student (One Attested Photocopy)
- PAN Card of the Student (One Attested Photocopy)
- Fees Receipt of the Course (One Attested Photocopy)

Note: Submit above documents of all students

**Financial Assistance to
ST Students of
Affiliated Colleges/Recognized Institutes**

Academic Year: 2019-20

INSTRUCTIONS

- The scheme is introduced only for ST students of Colleges/Recognized Institutes affiliated to University of Mumbai.
- Any ST student studying at Colleges/Recognized Institutes affiliated to University of Mumbai having **annual income not more than Rs. 1,00,000/-** and **age not more than 25 years** (As on September 30, 2019) is eligible for the scheme.
- Each College/Recognized Institute affiliated to University of Mumbai has to recommend **all eligible ST students having annual income not more than Rs. 1,00,000/- and age not more than 25 years** (As on September 30, 2019) to the Director, Department of Students' Development, University of Mumbai through online process and submit hardcopies of following documents to the office of Director, Department of Students' Development, University of Mumbai, 1st Floor, Vidyapeeth Vidyarthi Bhavan, "B" Road, Churchgate, Mumbai on or before October 31, 2019.
- It is also the responsibility of the Principal/Director of the College/Recognized Institute to submit the hardcopies of following documents before the last date. The late submission of documents will not be accepted under any circumstances.
- Though the process of application is online, it is mandatory to submit hardcopies of required documents of the scheme to the office of Director, Department of Students' Development. The online application without submission of hardcopies will not be considered for benefit of the scheme.
- The Department of Students' Development will scrutinize the applications received from different Colleges/ Recognized Institutes and place before the Advisory Committee constituted by the Hon'ble Vice-Chancellor for various Student Welfare Schemes. The Advisory Committee has right to approve or disapprove the scrutinized applications.
- The synopsis of approved applications and sanction amount will be sent to Finance and Accounts Officer, University of Mumbai.
- The Finance and Accounts Officer will transfer the sanctioned amount to the Bank Account of the student.
- The list of approved applications and sanctioned amount will be displayed on the website of University of Mumbai or on the link www.unimumbaidsd.com
- It is the responsibility of the Principal/Director of the College/ Recognized Institute to give wide publicity to the scheme among their students through the use of various medium such as Prospectus, Website, Notices, Banners, Screen Display, Announcement, Counselling, Orientation, etc.
- The student must use the financial assistance for payment of his/her Admission and Hostel Fees.

**Financial Assistance to
ST Students of
Affiliated Colleges/Recognized Institutes**

Academic Year: 2019-20

Documents Required

- Printout of Online Application Form with Signature of Principal /Director/Head of College/Recognized Institute/University Department
- Identity Card of the Student Issued by College/Institute (One Attested Photocopy)
- Caste Certificate of the Student (One Attested Photocopy)
- Caste Validity Certificate of the Student (One Attested Photocopy)
- Income Certificate of the Student (One Attested Photocopy)
- Leaving Certificate of the Student (One Attested Photocopy)
- SSC Passing Certificate of the Student (One Attested Photocopy)
- AADHAR Card of the Student (One Attested Photocopy)
- PAN Card of the Student (One Attested Photocopy)
- Fees Receipt of the Course (One Attested Photocopy)
- Fees Receipt of the Hostel Accommodation (If Any) (One Attested Photocopy)

Note: Submit above documents of all students

**Financial Assistance to
SC/ST/DT/NT Students of
Departments of University of Mumbai**

Academic Year: 2019-20

INSTRUCTIONS

- The scheme is introduced only for SC/ST/DT/NT students of all departments of University of Mumbai.
- Any SC/ST/DT/NT student studying at Department of University of Mumbai having annual income not more than Rs. 4,00,000/- and age not more than 25 years (As on September 30, 2019) is eligible to apply for the scheme.
- The Head of the University Department has to recommend all eligible SC/ST/DT/NT students having annual income not more than Rs. 4,00,000/- and age not more than 25 years (As on September 30, 2019) to the Director, Department of Students' Development, University of Mumbai through online process and submit hardcopies of following documents to the office of Director, Department of Students' Development, University of Mumbai, 1st Floor, Vidyapeeth Vidyarthi Bhavan, "B" Road, Churchgate, Mumbai on or before October 31, 2019.
- It is also the responsibility of the Head of University Department to submit the hardcopies of following documents before the last date. The late submission of documents will not be accepted under any circumstances.
- Though the process of application is online, it is mandatory to submit hardcopies of required documents of the scheme to the office of Director, Department of Students' Development. The online application without submission of hardcopies will not be considered for benefit of the scheme.
- The Department of Students' Development will scrutinize the applications received from different departments and place before the Advisory Committee constituted by the Hon'ble Vice-Chancellor for various Student Welfare Schemes. The Advisory Committee has right to approve or disapprove the scrutinized applications.
- The synopsis of approved applications and sanction amount will be sent to Finance and Accounts Officer, University of Mumbai.
- The Finance and Accounts Officer will transfer the sanctioned amount to the Bank Account of the student.
- The list of approved applications and sanctioned amount will be displayed on the website of University of Mumbai or on the link www.unimumbaidsd.com
- It is the responsibility of the Head of the Department to give wide publicity to the scheme among their students through the use of various medium such as Prospectus, Website, Notices, Banners, Screen Display, Announcement, Counselling, Orientation, etc.
- The student must use the financial assistance for payment of his/her Admission and Hostel Fees.
- The eligible research scholars of the department may use this financial assistance for fees of submission of dissertation/thesis/synopsis and registration fees for participation in the seminars/conferences. But it should be verified by the Head of the University Department.

**Financial Assistance to
SC/ST/DT/NT Students of
Departments of University of Mumbai**

Academic Year: 2019-20

Documents Required

- Printout of Online Application Form with Signature of Principal /Director/Head of College/Recognized Institute/University Department
- Identity Card of the Student Issued by University Department (One Attested Photocopy)
- Caste Certificate of the Student (One Attested Photocopy)
- Caste Validity Certificate of the Student (One Attested Photocopy)
- Income Certificate of the Student (One Attested Photocopy)
- Leaving Certificate of the Student (One Attested Photocopy)
- SSC Passing Certificate of the Student (One Attested Photocopy)
- AADHAR Card of the Student (One Attested Photocopy)
- PAN Card of the Student (One Attested Photocopy)
- Fees Receipt of the Course (One Attested Photocopy)
- Fees Receipt of the Hostel Accommodation (One Attested Photocopy)
- Fees Receipt of Dissertation/Thesis/Synopsis Submission (If any) (One Attested Photocopy) (Only for Research Scholars)
- Fees Receipt of Registration Fees of Seminar/Conference (If any) (One Attested Photocopy) (Only for Research Scholars)

Note: Submit above documents of all students

SC/ST Committee

2021-22

SC/ST Committee

As per the Provisions laid down by the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, Act No. 33 OF 1989, dated 11/09/1989) & the Notification No. GSR – 316 (E) by Ministry of Welfare, New Delhi dated 31/03/1995 and as per the UGC Directives to be adhered and followed by the Educational Institute in this regard, following shall be the SC-ST Welfare Committee of VSIT

SC/ST Committee	
Key Objectives	<ul style="list-style-type: none">▪ To implement, monitor and evaluate continuously the Reservation Policy in the Institute (if any applicable).▪ To ensure the equal opportunity in matters of employment/promotions subject to fulfilling Qualification, Eligibility criteria and Merits.▪ To hear and resolve the issues/complaints if any; of such nature of Atrocity reported/complained.

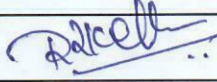
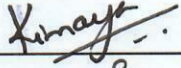
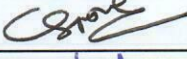

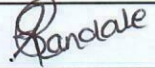

KEY RESPONSIBILITIES

1. To provide a neutral, confidential and supportive environment for members of the campus community who may have been sexually harassed.
2. To advice complainants of means of resolution as specified by the legislation.
3. To ensure fair and timely resolution of sexual harassment complaints.
4. To promote awareness about sexual harassment through educational initiatives that encourages and fosters a respectful and safe campus environment.



SC/ST Committee Constitution

2021-22

Sr.No	Designation	Name of the member
1	President	Dr. Rohini Kelkar 
2	Faculty Representative	Dr. Kimaya Shelar 
3	Faculty Representative	Ms. Chitra More 
4	Faculty Representative	Ms. Seema Murkar 
5	Faculty Representative	Ms. Snehal Tandale 
6	Office Representative	Ms. Apurva Mahadik 




Principal
Vidyalankar School of
Information Technology
Antop Hill, Wadala (E),
Mumbai-400 037.

VIDYALANKAR SCHOOL OF INFORMATION TECHNOLOGY

SC/ST MEETING MINUTES

Meeting Schedule Time :		10.00 AM		Starting Time :	10.00 AM
Meeting of	SC/ST	Meeting No.	01	Held on	17 th July 2021

No.	Action Taken Report	Tick Status				Tick if Annexure Made*
		Done	IP	NS	Dropped	
1.	Discussed about the formation of Committee members	√				
2.	Discussed about Objectives and Activities to be conducted by the committee	√				


Principal
Vidyalankar School of
Information Technology
Antop Hill, Wadala (E),
Mumbai-400 037.



Meeting Schedule Time :	10.00 AM	Starting Time :	10.00 AM
Meeting of	SC/ST	Meeting No.	02
		Held on	2 nd August 2021

Faculty Members Present: Ms. Chitra More, Ms. Kimaya Shelar, Ms. Seema Murkar, Ms. Snehal Tandale

Summary			
	Last Meeting Item Nos. 1	Weekly Item Nos.	Total
Details	Meeting No. 1 : Total No. of Items : 2		Report for week ending
Not Started			
In progress			
Done	1,2		
Drop			
Standard Item			
LMC Date			
GB Dates			

Sr. No.	Minutes of Meeting	Resp.	Target Date
1	Information about the committee during Induction program	Members	10 th August 2021
2	Data collection of SC/ST students	Members	20 th August 2021

Rakell
Principal
 Vidyalankar School of
 Information Technology
 Antop Hill, Wadala (E),
 Mumbai-400 037.



VIDYALANKAR SCHOOL OF INFORMATION TECHNOLOGY_{SC/ST}
SC/ST MEETING MINUTES

Meeting Schedule Time:		10.00 AM		Starting Time:		10.00 AM	
Meeting of	SC/ST	Meeting No.	01	Held on	17 th July 2021		

Agenda:

1. Discussion about the formation of Committee members
1. Discussion about Objectives and Activities to be conducted by the committee


Principal
Vidyalankar School of
Information Technology
Antop Hill, Wadala (E),
Mumbai-400 037.



VIDYALANKAR SCHOOL OF INFORMATION TECHNOLOGY

SC/ST MEETING MINUTES

Meeting Schedule Time :		10.00 AM		Starting Time		10.00 AM	
Meeting of		SC/ST		Meeting No.		02	
				Held on		2 nd August 2021	

No.	Action Taken Report	Tick Status				Tick if Annexure Made*
		Done	IP	NS	Dropped	
1.	Information about the committee during Induction program	√				
2.	Data collection of SC/ST students	√				

R. R. Kulkarni

Principal
Vidyalankar School of
Information Technology
Antop Hill, Wadala (E),
Mumbai-400 037.



Meeting Schedule Time :		10.00 AM		Starting Time :		10.00 AM	
Meeting of		SC/ST		Meeting No. 01		Held on 17 th July 2021	

Faculty Members Present: Ms. Sandhya Kumar(VP faculty), Ms. Chitra More, Ms. Kimaya Shelar

Summary			
	Last Meeting Item Nos.	Weekly Item Nos.	Total
Details	Meeting No. : Total No. of. Items :		Report for week ending
Not Started			
In progress			
Done			
Drop			
Standard Item			
LMC Date			
GB Dates			

Sr. No.	Minutes of Meeting	Resp.	Target Date
1	Discussed about the formation of Committee members	Members	20 th July 2021
2	Discussed about Objectives and Activities to be conducted by the committee	Members	

S. K. More
Principal
 Vidyalankar School of
 Information Technology
 Antop Hill, Wadala (E),
 Mumbai-400 037.



VIDYALANKAR SCHOOL OF INFORMATION TECHNOLOGY^{SC/ST}
SC/ST MEETING MINUTES

Meeting Schedule Time:		10.00 AM		Starting Time:		10.00 AM	
Meeting of	SC/ST	Meeting No.	02	Held on	2 nd August 2021		

Agenda:

1. Discussion about introducing the committee during Induction program.
2. Discussion about Data collection of SC/ST students.


Principal
Vidyalankar School of
Information Technology
Antop Hill, Wadala (E),
Mumbai-400 037.

